

AGENDA - KTC Executive Meeting
May 6, 2020, 7:03-9:13pm
Zoom

In Attendance: Doug Bowie, Bob Goddard, Julie Hoffarth, Arsalan Ijaz, Donna Lounsbury, Taco Meuter, Nerissa Mulligan, Jason Taylor, Cole Vezina (Secretary for this meeting), Chloe Wilson, Gary Wilson. *With Jim Martin from 7:30pm.*

Meeting called to order at 7:03pm.

1. Approval of Agenda

Agenda approved.

2. Approval of April 21 board meeting minutes

Approved.

3. International Tennis Federation (ITF) Event

We have been approached to host a tournament in late May or early June 2021. This is not ideal as this is a very busy time for our club. Would the membership indorse holding an event like this that takes up court time at such a key time to play? Does this pose a problem with Kassaa or Eossaa?

Moved by Cole, seconded by Arsalan, that Cole and Arsalan form a committee to collect more information so the board can decide on the ITF Event in two weeks. Carried.

4. Planning for Play

- a.* Discussion of committee’s proposed plan for opening the KTC for play once we are allowed to do so

The guidelines for the planning to play document are based on recommendations from tennis federations and municipal and provincial governments. As conditions change these guidelines will be updated, e.g. allowing doubles play. The document has been approved to be circulated more widely at the club.

- b.* Construction update

The neighbors were invited to come and see the lights at night after complaining about light-pollution. The lights were tilted down more, however the neighbors still found the amount of light-pollution disagreeable—as a result they were tilted down even further. Last night the neighbors were invited back, and this time found the amount of light-pollution to be

acceptable. We might put up some additional shields on the back of the lights to improve this.

Landscaping crew are coming tomorrow to repair the damage done to the lawn.

The fencing is ninety-percent done, some bottom rails need to be put on along the fence on Napier.

We have to see with the line-painting people if we will be able to get the courts painted by the end of June/July. There is still talk of putting temporary lines on asphalt.

A neighbor cut down some trees on our property line and presented us with an invoice of \$450.

Moved by Doug, seconded by Taco, that we pay this neighbor \$450. Carried.

Projects still to be done include power-washing the courts, cleaning the upper-deck, and the bleachers. We expect this to be done by stewards and volunteers.

5. Finance Committee Report

- a. Discussion on a report that the Finance Committee drafted for the Clubhouse Working Group

This document was prepared for SBC so that they would have a good understanding of our clubhouse options, and our debt service capacity. The Finance Committee came up with seven different options that could be considered, and the pros, cons and amenities of these.

6. Clubhouse Working Group Report

- a. Discussion on the proposal from the Smith School of Business Consulting Group (SBC Group)

We have added to the proposal that the SBC Group will update the cost estimates for our different clubhouse/court options.

Regardless of how COVID-19 effects our operations this year the SBC Group is confident that they will achieve an 80% response rate.

The price for the work the SBC Group will be doing is more than what was originally approved by the board. Upon our discussion their proposal came back to us with a lot more hours.

Moved by Bob, seconded by Jason, that the May 6th replacement proposal from Smith Business Consulting (SBC) be accepted based on the amended cost of \$4802. Carried.

7. Other business

8. Adjournment

Meeting adjourned at 9:13pm