

AGENDA - KTC Executive Meeting
Wednesday, August 19, 2015, 7:00pm
40 Point Crescent (Chloe's home)

In attendance: Rick Donaldson, Paula Loh, Taco Meuter, Isabelle Pollock, David Stocks, John Sylvester, Chloe Wilson

Absent: Bud Nelson, Claire Tremblay

1. Review/approve minutes of meeting from Wednesday, July 15, 2015

Discussion around the levy topic introduced at the last meeting. Amending the paragraph from last month's meeting for clarity purposes to:

*We want to establish a financial cushion upfront, and not have to scramble for more money after the fact. It is easier to receive a commitment from the membership in advance and then reduce it if not needed, than to come back to them and say 'sorry' but we need a bit more. Proposal is to introduce a levy for 5 years, set at **approximately 10% of the 2015 membership rates**. This would provide ~ \$12K per year over the period:*

*Adult \$30.97 levy + HST = \$35.00
Couple \$44.25 levy + HST = \$50.00
Family \$61.95 levy + HST = \$70.00
Student \$17.70 levy + HST = \$20.00*

Minutes approved.

2. Court Usage

The committee to assess court usage demands (Bud, Dave, John) will meet in the fall and report back to the board.

We would like to include an option for members to specify if they would prefer a lit court when using the waiting list feature. Taco to investigate again with our provider, Tennisbookings.com.

Sunday Drop-in doubles has incorporated a Division A and Division B structure for players. Lawrence and Bud are overseeing the sessions. Some people have expressed their dissatisfaction with the way players are classified. This is unresolved as we cannot come up with a way to make everyone happy.

3. Staff (Dave) - payroll costs of junior camps [follow up]; steward staffing for the Fall

Dave and Taco will meet to discuss the payroll costs of junior camps.

The fall stewards will be Neil and Julius Breza-Boski. Julius may start as early as next week.

Paula will be meeting with City staff next week. The City is proposing that they issue us a limited number of permits that we manage within the club and issue them to members for parking. We would need to have a steward on duty when we normally wouldn't just to facilitate this (typically in the fall we have only had stewards on duty in the late afternoon/early evening).

No decision made yet on steward hours in the fall.

4. Tournament Player Protocol (Dave)

We have had a few incidents in past tournaments that suggest we need a code of conduct to guide the behaviour of the tournament participants. We have a few members who yell loudly or smash racquets in frustration. This is distracting to other players.

Dave will condense the OTA Code of Conduct (<https://www.tennisonario.com/players/resources/ota-code-of-conduct>) for tournaments and include a section on verbally distracting other players and post it on our website and distribute to participants via email.

5. Club Maintenance Report (Rick)

Lighting level on court 6 confirmed to be adequate by testing. No further action required.

Squirrel control: The squirrel was removed to City Park but appears to have returned (or we have a similarly aggressive different squirrel). Situation to be monitored.

Ball machine repair: We have installed a new internal battery and the ball machine is up and running again.

Timing for purchases of any needed seasonal furniture/equipment: Any purchases that are needed for next season (ie umbrellas) may be on clearance at this time of the season and could be purchased now at a reduced price.

6. Financial Update (Taco)

Net revenues from lessons are up by \$6.7K

Revenues from membership are up by \$6K

Revenues from junior camps are down by \$3K and there is a \$15K drop in their profit, to date.

Overall net income for 2015, to date, is \$107K, vs \$102K last year at the same time.

We had a significant reduction in profit on the junior camps this year. Dave and Taco will perform an analysis to understand what happened and report back.

7. Indoor Tennis (Chloe)

Chloe has been contacted by 2 different members in the past month enquiring about the possibility of covering courts 2 and 3 in the winter months. Aaron Zhou is seriously investigating this option and is obtaining construction quotes. Chloe is bringing this forward to the board as it is possible that members will bring this up at the AGM/Special Meeting and the board should be prepared for this.

No decisions made around this, however there was some discussion that an indoor facility could be considered on site in the future, even with the new clubhouse already in place.

8. On Street Parking (Paula) - update

Paula will be meeting with City staff on Aug 25 to discuss their proposals for distributing parking permits to the two community clubs on Napier Street. Refer to Item 3, above.

9. Infrastructure Project Report (Paula)

The Committee of Adjustment (COA) hearing for the two minor variances (setback from road, 4 parking spaces) has been postponed to Mon. Sep 28. The COA has asked Paula to report to them on the outcome of her Aug 25 parking meeting with City staff. We should receive a decision on our variance application the night of the Sep 28 meeting.

If results are favourable, we can present the designs, costs, and financing of the project to the membership at a Special Meeting shortly after this date. The minutes of the Special Meeting from 2012 should be sent out to members prior to this meeting.

10. 2015 AGM

Decision made to combine the Special Meeting and the AGM on October 14th at 7:00pm.
[Note: The date was subsequently changed to Tuesday, October 13 due to lack of availability at Ongwanada on October 14.]

We will include a motion to appoint Wilkinson as our auditors for 2015. Nominations are needed for next year's executive. A poll was taken of current executive members and several people expressed indecision as to their plans at this stage. A list of nominees should be posted/distributed at least 2 weeks prior to the date of the AGM.

Motion (Chloe): That we accept voting by proxy at the AGM (this does not include absentee voting, but rather absent members can choose to give their vote to a member who is present).

Carried.

Bud will oversee the nominations for next year's executive.

11. Set next meeting date and location - proposed date of Wednesday, September 16

Dave will host.

12. Other business

a) Sam has approached Dave regarding Queen's team use of the courts. The team is considering asking us for different time slots than previous years. Sep 19th is the proposed date for the Queen's 1-day tournament (rain date on Sep 20). It has been held unsuccessfully later in the fall for the past 2 years. This tournament is a fundraiser for the Queen's team. We support this event and will not charge them for the use of the courts.

b) The OSGA Senior games will be held at the KTC on September 16th, subject to confirmation by their organizer. [Note: They subsequently notified us that the tennis portion of the games has been cancelled, due to low interest.]

c) Motion (John): To delete the invoice for \$180 issued to Paula Loh for court usage incorrectly labelled as lesson time.

Carried.

Meeting adjourned at 11:00pm