

**Minutes - KTC Executive Meeting**  
**September 30, 2020, 7:00 p.m.**  
**Zoom**

**In Attendance:** Doug Bowie, Bob Goddard, Julie Hoffarth, Arsalan Ijaz, Donna Lounsbury, Taco Meuter, Jason Taylor, Cole Vezina (near end of meeting), Chloe Wilson, Gary Wilson (Secretary).

**Regrets:** Nerissa Mulligan

Meeting called to order at 7:00pm.

**1. Approval of Agenda**

Agenda approved.

**2. Approval of Aug. 17, 2020 board meeting minutes**

Minutes approved with amendments.

**3. Finance Committee**

We expect to have about \$40,000 profit before depreciation and write-offs this year, a result better than how things looked in the spring. The approximately \$400,000 we'll have in the bank includes the \$150,000 OTF grant (report attached).

**4. Membership Committee**

Julie was pleased to report there were more than 100 volunteers to help with the various activities the club ran this season (report attached).

**5. Facilities and Infrastructure Committee**

Doug spoke briefly about the items in his report (attached). The fall clean-up day still to be decided.

**6. Programs Committee**

An email report from Cole: our Fundraiser with Imran and Joanne was successful with 16 participants and brought in \$980 for the club.

The junior championships ran very smoothly thanks to Alma, and Mark. It was a great finale to the drop-in program that they have been running, and a great way to give some value to junior memberships in a summer where the club did not offer too

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much programming for juniors. We also had non-member juniors who have been taking lessons play the tournament. We had a large team of volunteers that were coordinated by Julie to help out with this, and we were able to get the whole tournament done in one day as there was rain expected for Sunday. We had KTC reusable commemorative water bottles made and every child went home with one, the champions went home with championship hats, and a trophy (donated by Mark). Isaac Jones ran the two-hour under 10 clinic—I've heard the children enjoyed this! We still have 15/28 registration fees unpaid (We're having the stewards send reminder emails). Once all the registration fees are paid we will have run a deficit of \$98.21 for the whole tournament.

Arsalen reported the planned junior doubles tournament has been cancelled, ending programs for this year. With clinics cancelled because of Covid-19, Mark Dake has been busy with both junior and adult lessons.

### **7. Communications Committee**

Donna reported a KTC Courtside will be going out tomorrow featuring the work of the Clubhouse Working Group (CWG) in finding an architectural firm that can design a clubhouse to meet the needs of the KTC as revealed by the School of Business (SBC) survey. A discussion followed about how the newsletter can be used to keep members informed about developments in the CWG.

### **8. Clubhouse Working Group**

Jason reported that the CWG has narrowed the prospective architectural firms for our clubhouse restore and expand project to two local ones: Alexander Wilson Architects Inc. and Shoalts & Zaback Architects Ltd. They've been asked to provide designs that would meet as many as possible of the amenities members identified in the SBC survey. The responses of the two firms will be evaluated by the CWG and shared with the Board for a decision on the next step.

### **9. Governance Committee**

Gary reported that the Committee wasn't able to make a unanimous decision on how to deal with a member's amendment proposal for by-law 5.02, Election and Term. After discussing the issue, the Board didn't make a decision and the Committee will continue to consider the options, including a Special meeting of the members.

### **10. Adjournment at 9:50**