

**Minutes of KTC Executive Meeting**  
**August 12, 2019, 7:05-10:15 pm**  
**Bud's home**

**In attendance: Mike Bartlett, Doug Bowie, Taco Meuter, Bud Nelson, Chloe Wilson, Gary Wilson**

**Regrets: Nerissa Mulligan**

- 1. Agenda approved.**
- 2. Minutes from June 26 Board meeting approved with corrections (moved Gary, seconded Taco, carried.)**
- 3. Moved Gary, seconded Mike, carried: that Taco replace Mike Halinski as Treasurer.**
- 4. Queen's Tennis**

**Mike's been discussing with Zoe from Queen's Tennis how we can accommodate them this Fall. He will draft an agreement with Queen's Tennis based on last year's arrangement. What we agree to this year should be included in the Operating Manual that we can refer to as well as share with Queen's Tennis.**

**5. Membership Committee Update**

Fall membership rate: pro-rated at 50% of this year's Early Bird fees starting September 1.

**6. Programs**

In Nerissa's absence, Chloe reported camp surveys have been positive.

A new pro, Victoria Preston, has been hired to replace Sarah. She has taught clinics similar to what Anne and Sarah have been teaching at the club this summer.

Programming in Fall will take place over three weeks in September.

We have to confirm which stewards are available during September.

Need to find someone to take lead on working with juniors next year.

## 7. Finance Committee/Treasurer Update

**Taco has begun reviewing the financial records in order to complete a report. Taco will have to consult Kristine to get up-to-date bookkeeping figures, especially since she's not expected to return next year. The bookkeeper is expected to allocate all expenses to ensure there's a clear process for handling money and recording transactions.**

## 8. Facilities & Infrastructure (Doug)

- a. Garbage/Recycling: with the help of a few volunteers, Doug has garbage and recyclables removal under control.
- b. Shed (Mike): decision on replacing shed behind clubhouse delayed until members with building experience can be consulted about renovating it.
- c. Fall construction work update: project should get underway day after Thanksgiving, Oct.15, although we're still awaiting site plan approval. Project details:

- 1.) New LED lights on courts 2-6: all new LEDs on courts 2 and 3; new LEDs to replace the halogen lights on 4-6;

- 2.) New asphalt and paint on courts 2-3, of which the painting will not get done until 2020 in order to let the asphalt cure; and

- 3.) New fences along much of courts 1-6: the entire eastern fence will be replaced with a 12 foot fence; all interior fences surrounding courts 2&3 including court 6's northern fence will be replaced, but remain 10 feet high. Brush and trees along the eastern fence line will be removed where needed. The fences will have an aesthetically pleasing black or green coating, rather than the mainly galvanized fencing currently in place. In the period between taking down the old fences and installing new fences, court playability on courts 1-6 will be impacted, and we don't expect courts 2 and 3 to be playable until Spring 2020.

*(Note: the fence along the lawn facing Napier St. will not be replaced at this time, but it will be refurbished where needed.)*

Estimated cost is around \$270,000. Funding for this project will be significantly aided by a \$150,000 grant from the Ontario Trillium Foundation, reducing our net cost to approximately \$120,000.

**9. Assigning a new Abuse and Harassment Officer**

**Doug will approach some members with the qualifications for the position to see whether one of them will take it on.**

**10. Communications Committee Update**

“Accountability Group” email: Taco will address in the August KTC Announcements the questions raised about resignations from the Executive board and details and timeline of the Fall project.

**11. Governance Committee Update**

**Agreement that AGM should be in November, date to be set at September’s board meeting.**

**12. Operating Manual**

**Bud and Taco are continuing to compile it.**

**13. Other business**

**It was decided not to act on a letter from North Crosby (Westport) Tennis Club requesting a donation from KTC for their August 22 fundraiser.**

**14. Adjournment at 10:15 p.m.**