

Minutes - KTC Executive Meeting
Tuesday, October 28, 2014, 7:00pm
74 Lower Union St (Dave's home)

Present: Rick Donaldson, Paula Loh, Taco Meuter, Bud Nelson, Dave Stocks, John Sylvester, Claire Tremblay, Chloe Wilson

Absent: None

1. Group photograph

2. Review/approve minutes of meeting from Tuesday, September 23, 2014

Approved

3. Discuss procedure to follow this term in the event of absentee board members re. participation & voting in executive meetings

Audio/visual participation acceptable.

4. AGM - discuss follow up voting for motions, with regard to quorum

Meeting considered valid. Quorum achieved (no length of stay minimum for signees based on Robert's Rules of Order and KTC by-laws). Paula to communicate this to Mike Byrne (who voiced concern that no quorum was met and therefore meeting invalid)

5. Policy for Distribution of Annual Report - posted to the website? (in full or without the financial info?) available in electronic form upon individual request? or just in printed form?

-Going forward, Annual Report to be distributed 1 week prior to the AGM to members via email.

Dave Stocks moves that in the next general email we attach the 2014 annual report.

Seconded

Passed

6. 2014 Membership Report (Bud) - final numbers; overview of court availability

We are having two online booking issues. One is when people do not show up to play but do not cancel the court booking and the other is when people cancel the court booking shortly before the booking time. Bud to bring a proposed policy for both of these scenarios to the next board meeting that can be debated

7. Infrastructure Report (Rick) - current & future concerns

-Rick will buy some new good quality water hoses

-Rick will have Faubert quote for trimming trees on court 6 and digging roots on court 7

8. Staffing Report (Dave) - who is returning/who is not returning; possible hires within the Queen's team?

-We will need more stewards (3 or 4 more) and a camp director. Floyd (pro) will be away until late June so we likely need a new pro as well.

9. Social Chair Report (Claire) - preliminary plans for 2015 socials, Adult Open House

Need to determine format and how we will promote

10. Infrastructure Committee Report (Paula) - vacant position for Chair

Geotechnical Study and Financial Audit are upcoming

Claire Tremblay moves that we approve the dispersal of funds for geotechnical study and phase 1 environmental study and the financial audit.

Seconded.

Passed.

11. Trillium Grant Status - application has not been done for Nov 3 deadline; next deadline is Apr 1.

12. Fundraising - proposed promotion with mortgage broker, Ryan Wood, of Raymond James Ltd: \$200 rebate to member and \$200 donation to the club.

The board endorses the concept of partnering with businesses for promotional purposes. We were approached by James O'Reilly and Ryan Wood of Raymond James Ltd, and the suggestion was made to actively invite other partnerships through our KTC member emails. Initial guidelines are to have one partnership per industry/line of work and to commit to one year at a time. With regard to the request by Raymond James Ltd, the parameters need to be discussed with them prior to final board approval.

13. Set next meeting date and location - proposed date of Tuesday, Nov. 25

Tuesday, Nov. 25 at Rick's home

14. Other business

Sam Faris has requested that the Queen's Tennis Team fundraising tournament be moved to the third week in September next year. We provide the courts free of charge and they have been charging a \$15 entrance fee that includes BBQ and prizes. The tournament under its current format is unsuccessful (cold, wet weather + last-minute scheduling + lack of promotion = low attendance). A date set in advance will allow the team to promote it effectively to the Queen's and Kingston community and not solely rely on KTC members to be the main entrants. For 2015, we will block off the Saturday for the tournament and set aside the Sunday as a rain date.

A KTC safety deposit box has been opened at the Royal Bank branch at Princess St & King St. Taco & Paula have joint signing authority to access it. Plans are to store important documents such as the property survey and property deed, in addition to electronic copies of minutes and Annual Reports. Rob Cooper currently has the deed, and has been asked to return it for storage in the box.

John and three other people from the Kingston area are trying to establish official competitions for the Ontario Senior Games 55+ (OSG) for the Kingston district. OSG has a variety of sports and activities under the OSG umbrella, including tennis. In general, we support KTC hosting a Kingston Open tournament for OSG 55+. John will pursue this option and have more information at the next board meeting. Tournaments at the local level are usually held early in the season (ie. May or June) to allow time for competition at the provincial and national levels.