



Kingston Tennis Club – Camp Instructor

JOB DESCRIPTION

June 30 – August 29, 2025

The Kingston Tennis Club is a not-for-profit seasonal club with 7 outdoor courts located within walking distance of Queen’s University. Each season the club offers a wide range of recreational and competitive tennis programs, social events, and summer camps for juniors.

The Kingston Tennis Club is seeking Camp Instructors for our 2025 summer tennis camp.

Position Overview: The KTC’s summer tennis camp is for beginner and intermediate players aged 7-14. Reporting to the Camp Leader, the Camp Instructors deliver the camp curriculum on and off-court.

Work Schedule: The Camp runs 9 weeks (from June 30 to August 29, 2025). Camp Instructors are expected to work all 9 weeks of camp (Monday to Friday, 9:00 am-4:00 pm. Tuesday, July 1 and Monday, August 4 are holidays.

Duties include:

- Working closely with the Camp Leader and fellow Camp Instructors to effectively deliver Camp lessons/activities/drills (both on court and off).
- Consistently delivering Camp curriculum on and off court to motivate and encourage campers.
- Communicating in a timely way with campers about Camp expectations and Club rules.
- Supervising campers before and after Camp (as required) as well as during breaks and lunch.
- Communicating effectively with Camp Leader and fellow Camp Instructors by providing and receiving feedback to continually assess successes and weaknesses and identify ways to improve Camp.
- Ensuring all equipment is available and ready for the smooth running of Camps.
- Properly maintaining and storing all KTC equipment required for the operation of Camps.
- Working with fellow Camp Instructors to ensure the Clubhouse is cleaned up after all breaks and the grounds are left tidy at the end of each camp day.



- Complying with all health and safety requirements and encouraging others to do so as well. The KTC prioritizes the health and safety of all members, guests, and staff.

Requirements:

- Tennis Canada certified instructors are preferred; uncertified candidates with summer camp and/or tennis experience may be considered.
- Training in First Aid and knowledge of CPR techniques would be considered an asset.

Remuneration: Commensurate with qualifications and experience.

Application: Please submit resume with references to jobs@kingstontennisclub.com