

Minutes - KTC Executive Meeting
August 17, 2020, 7:00-9:00pm
Zoom

In Attendance: Doug Bowie, Bob Goddard, Julie Hoffarth, Arsalan Ijaz, Donna Lounsbury, Taco Meuter, Nerissa Mulligan, Jason Taylor, Cole Vezina (Secretary for this meeting), Chloe Wilson, Gary Wilson.

Regrets: Nerissa Mulligan

Meeting called to order at 7:00pm.

1. Approval of Agenda

Agenda approved.

2. Approval of June 2, 2020 board meeting minutes

Minutes approved.

3. Finance Committee

There was no meeting this month, however we did create a treasurer's report. The camps not running is a big loss, but we are nevertheless in good shape. The project came in at \$286,223, slightly over our budget of \$280,171. We've paid back all the outstanding camp fees. We have around \$400,000 in the bank. Close to \$28,000 will come in soon, from HST credits and the balance of the OTF grant for the court project. Hopefully we'll get a few more members with our fall membership-fee reduction.

After paying final costs of the year (including pros and property tax), this is about where we will end up at the end of the year.

4. Membership Committee

The Tennis Rungs ladders are running well. Communication is key in light of less avenues to socialize with membership. The singles tournament was successful.

There is some information that some members have that the board does not have full access to—this is in-part because Jeggysoft wipes the slate clean each year. We need to start backing up our own information and collecting the information that the membership has so that it is accessible to the executive.

5. Clubhouse Working Group

- a. Approval of invoice (change from initial quote)
Smith Business Consulting [SBC] are charging us a bit more because they put in some extra hours. Approximately \$230.

Moved by Jason, Seconded by Donna, that the board accept an invoice for \$2995.63 from SBC, which has increased from what was originally quoted and approved by the board due to extra hours of work put in by SBC. Carried.

b. Decision on next steps in clubhouse project

The report was not perfect, but we feel that what the SBC presented was reasonable and made sense. The Lawn bowling club option is not an option—we met with the Lawn Bowling Club Executive and they were not interested in anything. It was a member without authorization who contacted us about this.

At this time the Clubhouse Working Group has lived out its life—it has achieved what it was created for. We would like this committee to stay intact to explore the restore and expand option as we do not have very much information on what this could tangibly look like.

Moved by Cole, seconded by Taco, that the current clubhouse working group (CWG), with the addition of Doug, acquire a proposal or proposals of renderings and cost of the restore and expand option for the tennis club. Carried.

6. Governance Committee

a. By-law amendments

The proposer wants staggered elections in effect for this year's election. This will be difficult as we will most likely have to vote on this amendment at the AGM where we will be having this year's election, and it will directly impact the election, and voting. We also want to have quorum increased. We will gain more information on this and look at ways we could sensibly execute voting on the by-law amendments at the AGM.

b. Archives

There seems to be boxes of things about the KTC and the history of tennis in Kingston that could be invaluable to the club in the future. We should pull these things together so that they are safe and accessible.

Moved by Gary, seconded by Julie, the Kingston Tennis Club transfers our records deemed to be of archival value to the Queen's University Archives (Archives), and that copies of this motion signed by our President will be sent to the archives. Carried.

7. Facilities & Infrastructure

Minutes—KTC Executive Meeting

Moved by Doug, seconded by Cole, that the club pay \$300 in cash, plus \$200 in club credit for a ball machine from a member. Carried.

8. Programs Committee

Nothing to report.

9. Communications Committee

Nothing to report.

10. Other business

Nothing to report.

11. Adjournment

Meeting adjourned at 9:36pm.